



Environment and History Author Guidelines

The journal *Environment and History* was founded as an interdisciplinary journal, aiming to bring scholars in the humanities and natural sciences closer together, with the deliberate intention of constructing long and well-founded perspectives on past and present day environmental problems. While the journal continues to welcome work involving or reflecting other fields (including natural sciences and humanities as well as history), we urge authors to reflect on the relevance of their submissions to the advancement of environmental history, now a well-established field. Recent issues of the journal give a clear indication of the range of environmental history.

The White Horse Press is a small family-run business, but we aspire to standards of academic quality and fair dealing as high as those of the best international scholarly publishers. Please read the [guidelines on our website](#) for authors, editors and reviewers regarding what we expect from them, and what they can expect from us.

Manuscripts should show engagement with on-going intellectual debates, and awareness of the current literature. Authors should especially make sure they are familiar with papers published in recent issues of *Environment and History* that are relevant to their topic. Authors should avoid excessive quotation from their own previous works: failure to do so can result in work being classified as self-plagiarism. All quotations from author's own publications and from outside sources must be acknowledged and fully referenced.

Submissions must be original and not currently under consideration for publication elsewhere.

Author Ethics, Inclusion and Diversity

Authors should familiarise themselves with the expectations outlined in WHP [publishing standards](#). In addition:

- Contributors are advised to think carefully about language and inclusivity in preparing their submissions, paying particular attention to prose and terminology in terms of gender, racial, socio-economic, cultural, ethnic, sexual orientation, ageist and ableist frames of reference.
- We actively encourage a citation practice in which authors emphasise the most recent research in the field (instead of more general canonical works) and foreground the contribution of scholars from underrepresented and/or marginalised groups.

Submission Particulars

- **File Format.** Submissions must be uploaded to our online system in Microsoft Word or Word-compatible format.
- **Word Limit.** Unless otherwise agreed, submissions should aim to be around 8,000 and no more than 10,000 words in length, including references. Discussion articles (comments on published papers and author replies) should be no more than 4,000 words and book reviews no more than 1500 words. Snapshots papers should be no more than 2,000 words; please read our [Snapshots](#) page for more information about this new section of the journal. Manuscripts of excessive length will not be considered for any section.
- **Page Layout.** A4, Times New Roman, 12pt, double spaced. Include tables or figures at the end. Avoid excessive use of subheadings and text formatting for emphasis (underlining, bold, italics).
- **Footnotes.** Please use footnotes (not endnotes or in-text citations) and follow the referencing system explained in the Style Guide attached below.
- **English.** Manuscripts should be in English and be of an acceptable standard in that regard (if in doubt please have a native speaker read your manuscript prior to submission).
- **Anonymous Manuscript.** To allow blind refereeing, please ensure that your manuscript is anonymous by removing your name and any self-identifying references.
- **Abstract.** A summary of around 100–150 words, and a list of four or five 'key words' should be provided.

Style Guide

Environment and History and its publisher, The White Horse Press, aim to maintain high standards of writing and presentation. In particular, we aim to ensure that detailed styling is consistent within each article and across each issue. We therefore ask all authors to make their best effort to adhere to the following detailed style guidance when preparing their article for submission.

General

- Spelling, punctuation and grammar should conform to British usage (-is not -iz; labour not labor).
- Do not use the serial comma in lists: 'red, white and blue', not 'red, white, and blue'.
- Avoid use of Word styles.
- Use double paragraph marks only to identify new sections or block quotations, not between normal paragraphs or references.
- Make sure footnotes, if any, are 'live' with numbering 1, 2, 3... Footnote numbers should follow punctuation marks. Note that footnotes are required, not endnotes.

Headings

For identification purposes before layout:

First level: CAPS

Second level: italics(sentence case)

Third level: bold (sentence case)

Abbreviations/spellings

- Omit points after lower-case contractions containing last letter of singular and after plurals, e.g. Dr, St, Mt, Ltd; ed./eds; c. (circa); encl./encls (enclosure/s).
- No points for capitalised abbreviations (e.g. UK, USA). In references, use two letter abbreviations for US states – NY, etc.
- Small caps for BC, AD and BP
- et al., Ibid. (Roman)
- World War One
- the nineteenth century, mid-nineteenth century
- the south-east, South-east Asia
- Italicise foreign words on first appearance

Numbers

- Use words for small numbers up to twenty, except for exact measurements, cross-references and series of quantities. Where numbers in the same paragraph fall below and above twenty, use figures for both, e.g. 'between the ages of 15 and 21', not 'fifteen and 21'. Round numbers above ten may be expressed in words when they are not part of a series. Try to avoid starting a sentence a number; if it is necessary, always spell the first word out. Figures must be used before abbreviations: 5 kg, 6%.
- In series of numbers, use abbreviations such as % and km. Otherwise, except in notes, do not use abbreviations.
- 0.301 cubic metres, 38 hectares, 28 degrees
44 per cent (44% in notes), fourteen degrees
£246, £1 10s, 5s 3d, A\$256,300, US\$10 million
1 December 1946 (in text), 1 Dec. 1946 (in notes)
1950s, the fifties
- number and date ranges should be given with an en dash (–) rather than a hyphen: 1900–1945; pp. 14–24.
- Use commas, not points, to break up large whole numbers – 91,000 ; 1,500,237 – and points, not commas to indicate decimals – 4.37 ; 25.4

Quotations

- Use single quotation marks; double for quotes within quotes.
- Punctuation should be placed outside the closing quotation mark except where the quotation marks contain a complete sentence or more, or, as with a question mark or exclamation mark, where they are integral to the quotation.
- Inset longer quotations do not need quotation marks.
- Put spaces either side of ellipses ... but do not enclose in brackets. No ellipses at beginning or end of quotations.

Transliteration/Romanisation from Other Writing Systems

Authors who include words from languages that use writing systems other than the Roman (latin) alphabet are requested to use the transliteration systems recommended by the Library of Congress. Please see: <https://www.loc.gov/catdir/cpsd/roman.html>
In all cases, please explain the transliteration/romanisation system used in a note near the start of your work.

For references to publications and sources in languages that use other writing systems, please put the original references in Roman/latin script according to the system recommended by the Library of Congress, and then put English translations of the titles immediately after the transliterated titles.

In case of any questions, please consult the editor.'

Cross-references

- In text: Map 1, Figure 25, Chapter 2, Appendix 1, Volume 1, Note 1
- In notes: fig. 1, vol. 1, n. 1, etc.

Illustrations and Tables

- Submit as individual files via the online submission system. Illustrations will be printed in colour if required. Files should be high resolution TIFFs or JPEGs (at least 300 dpi at the scale of printing).
- Authors are responsible for ensuring that, where relevant, permission has been granted to use illustrative material and that appropriate credits are given in figure captions. [More details](#).
- Authors should request the White Horse Press Image Licence form from Sarah (sarah@whpress.co.uk) if using any non-public domain images. Any costs associated with use of copyright material are to be paid by the author.
- Indicate the positions of all illustrative material in the article: [insert ... here]
- Supply a caption for each figure, formatted as follows:
Figure 1. [title, originator]. Source: [...] [full stop at end]
- Tables and maps should be numbered separately; captions and sources should be given as for figures.

References

- Provide bibliographic citations in footnotes, giving the full reference at first mention, short-title thereafter (e.g. Davis, Environmental History, p. 77). Make sure footnotes are linked in Word and numbered throughout the text. Note indicators follow punctuation marks.
- Alternatively, you may provide a separate bibliography, using short-title references throughout the footnotes.
- Sources should be styled as follows:

J. Martinez-Alier, G. Munda and J. O'Neill, 'Weak comparability of values as a foundation for ecological economics', *Ecological Economics* 26 (3) (1998): 277–286.

H. Rolston III, *Philosophy Gone Wild*, Second edition (Buffalo, NY: Prometheus Books, 1989), pp. 189–201.

A. Holland, 'Substitutability: Why strong sustainability is weak and absurdly strong sustainability is not absurd', in J. Foster (ed.), *Valuing Nature? Economics, Ethics and Environment* (London: Routledge, 1997), pp. 119–134.

C.P. James, *A study of subsistence agriculture in the lower Nile Delta, 1875–1930*. (PhD Thesis, University of Cambridge, 2006).

C. Toulmin, 'How Africa can solve its food crisis by growing more crops sustainably', *The Guardian*, 18 April 2013. <https://www.theguardian.com/global-development/poverty-matters/2013/apr/18/africa-food-crisis-growing-crops-sustainably> (accessed 22 April 2020)

EPA, *Who Cares About the Environment?* (Sydney: Environmental Protection Authority, 2000). <http://www.epa.nsw.gov.au/community/whocares> (accessed 16 Oct. 2002).

M. De Jong, 'Seasonality, itinerancy and domestic fluidity: The case of the nomadic sheep-shearers of the Karoo', paper presented at the Annual Conference of the Association for Anthropology in Southern Africa, University of Witwatersrand, Johannesburg, 1992.

Mahaffy to Sec. of State, 21 Dec. 1908, Western Pacific High Commission BSIP Secretariat Series, National Archives of Solomon Islands (hereafter WHPC) 281/1.

Notes

- Article, thesis and online report titles should be given in sentence case; capitalise every important word for book and journal titles.
- Use pp. for page ranges in books only.
- Do not abbreviate journal titles or publisher names.
- Use unspaced initials separated by points (T.S. Eliot) for author first names.
- Use (ed.) for a single editor, (eds) for plural.
- Spell out acronyms (for example, see EPA 2000 above).
- Entries in languages other than English should be entered with English transcription and/or translation following in brackets.

To download an Endnote Stylesheet for Environment and History Right-click (option-click or control-click on a Mac) the link and choose 'Save Link As...'

Abstract and Author Details

A circa 100-150-word abstract should be given at the beginning, followed by around 5 keywords.

Following acceptance, author names, affiliations and email addresses should be given at the start, before the abstract.

Acknowledgements

Should be given as a separate paragraph at the end with the heading ACKNOWLEDGEMENTS.

Nomenclature

- Authors and editors are, by general agreement, required to accept the rules governing biological nomenclature, as laid down in the International Code of Botanical Nomenclature, the International Code of Nomenclature of Bacteria and the International Code of Zoological Nomenclature.
- All biotica (crops, plants, insects, birds, mammals, etc.) should be identified by their scientific names when the English term is first used, with the exception of common domestic animals.
- All biocides and other organic compounds must be identified by their Geneva names when first used in the text. Active ingredients of all formulations should be likewise identified.
- For chemical nomenclature, the conventions of the International Union of Pure and Applied Chemistry and the official recommendations of the IUPAC IUB Combined Commission on Biochemical Nomenclature should be followed.

Copyright

- Articles must be original and must not have been published elsewhere, in part or in full.
- Authors, when quoting from someone else's work or when considering reproducing an illustration or table from a book or journal article, should make sure that they are not infringing a copyright. [More details](#).
- Although in general authors may quote from other published works, they should obtain permission from the holder of the copyright if they wish to quote substantial extracts or reproduce tables, plates or other illustrations. If the copyright-holder is not the author of the quoted or reproduced material, it is recommended that the permission of the author also be sought.
- Material in unpublished letters and manuscripts is also protected and must not be published unless permission has been obtained.
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- On publication, contributors will be sent a pdf file of their article, from which they are free to print as many further copies as they require for personal use; they may not post this online.

For further guidance, see the *Chicago Manual of Style*.